SURVEY INSTRUCTIONS 1-Nov-13 Page 1

Survey on Tower and Carillon Statistics

The enclosed survey forms are designed to collect information about carillons, chimes, and the towers they occupy. (For definitions, see next column.) These forms have been sent to you for one of the following reasons:

- It is believed that you are the person responsible for a known carillon or chime; or
- It is thought that you may have some information about a carillon, chime or other assembly of tower bells previously unknown to the author of this survey.

In the first case, only the appropriate carillon or chime form has been enclosed, along with a tower form. If you are the person responsible for the instrument identified on the forms, please fill them out promptly and return them to the address given below. If you are not, then please pass these forms on to the person who is responsible.

In the second case, both carillon and chime forms have been enclosed, along with a tower form. If there is actually a carillon or chime or other tower-bell installation at your location, or if there was one at some time in the past, or if there is a tower which could hold bells, then please arrange to have the appropriate forms filled out by the person responsible for, or knowledgeable about, the instrument. If your location does not have a carillon, chime or bell tower, and has never had one, then please return the uncompleted forms to the address given below along with any information which might clarify the situation. (For example, you might have a single church bell which is tolled before worship services; or there might be an old farm bell or fire bell on display.)

Send all information to the author at this address:

Carl Scott Zimmerman 1424 Wilton Lane Saint Louis, Missouri 63122-6943 U. S. A.

Telephone inquiries: (314)821-8437 Email inquiries: csz_stl@swbell.net

If possible, include other locally available information about the installation, such as photographs, publicity brochures, etc. (All such materials will eventually be deposited in the G.C.N.A. archives.) In return, you will receive a free extract from "Carillons of the World" covering your state or province (in North America) or your country (overseas) after incorporation of the information you have sent.

You may wish to keep copies of the completed forms for your own records.

Definitions:

- "A CARILLON is a musical instrument consisting of at least two octaves of carillon bells [i.e., 23 or more] arranged in chromatic series and played from a [mechanical] keyboard permitting control of expression through variation of touch.
- "A CARILLON BELL is a cast bronze cup-shaped [tower] bell whose partial tones are [tuned] in such harmonious relationship to each other as to permit many such bells to be sounded together in varied chords with harmonious and concordant effect." (G.C.N.A. official definitions, [augmented])
- For the purposes of this survey, the CARILLON form also applies to tower bell instruments of similar size, tuned or not, played automatically or via electric keyboard. It does NOT include devices imitating bells through electronic means, even if the word "carillon" is used in their names.
- A CHIME is a set of tower bells, 8 or more in number (but not a carillon), tuned or not, which is arranged to permit playing tunes by any method.

For the purposes of this survey, the CHIME form also applies to the following sets of tower bells:

- A RING or PEAL is a set of bells (usually 5 or more in a diatonic scale) hung for full-circle ringing by rope and wheel, typically used for English-style "change-ringing".
- Any collection of 8 or more tower bells (cup-shaped or tubular) at one location, hung in any fashion and rung by any method but not fitting any of the definitions above.

Sites having one or more tower bells, but not fitting any of the above definitions, are not formally of interest to the author for current database registry. Nevertheless, all information about such bells will be welcome and retained for possible future use.

When filling out a survey form, please do the following:

- Print clearly when filling in spaces; leave blank all spaces which do not apply.
- Check all applicable boxes: (_)
- Circle the appropriate choice when alternatives are listed.
- When the space provided on the forms is insufficient, use the back of the forms or additional sheets. Remember that it is always better to give "too much" information than to give too little.
- When measurements are requested, state the units you use (inches, cm., etc.); also write "(est)" if estimated.
- If any requested information is unknown, do not delay returning the forms on that account. Keep copies of the forms, and send them in later with the additional information.

Data of guarrant	Bells cast by: Date: Cost:
Date of survey:	Installed by: Date: Cost:
Carillon Name:	(If more than one maker or year, attach detailed list.)
Owner Name:	There are counterweights on (all)/() clappers
Address:	There are spring returns on (all)/() clappers
City: State/Province/Country:	Bells missing from chromatic series between largest and smallest bells: ()/(None)
Postcode: Telephone:	Is there space in the bell frame and/or keyboard for more bells to be added? If so, describe:
Number of bells: Number of octaves: Description of Largest bell Smallest bell Pitch:	Present condition of carillon: (_)Excellent, (_)Adequate, (_)Needs work, (_)Unplayable, (_)??? Is there a practice console? (No)/(Yes). If yes, is it (Identical to)/(Different from) the carillon console? Identify manufacturer and year, location; describe sound mechanism and differences from playing console: Name/title/address/telephone/email of present carillonist(s):
Type(s) of action (check and complete all applicable): (_) Mechanical (baton) keyboard: Manual range notes, to, octaves. Pedal range notes, to, octaves. (_) Electric keyboard: (Independent)/(Part of organ keyboard) Range notes, to, octaves.	The (principal) carillonist is: Unpaid/Paid as follows (_)Fulltime, (_)Part-time, (_)Honorarium, (_)Fixed fee per concert Regular playing schedule (concerts):
<pre>(_) Mechanical automatic (drum): Range notes, to, octaves. (_) Electric/electro-pneumatic automatic(which?): Range notes, to, octaves.</pre>	How are these events normally publicized?
<pre>(_) Swinging bells (list):</pre>	Name/address/telephone/email of person completing this survey form:
(_) Clock-chime (describe):	

	Data of manager	Bells cast by: Date: Cost:	
	Date of survey:	Installed by: Date: Cost:	
	Name:	(If more than one maker or year, attach detailed list.)	
Owner	Name:	There are counterweights on (all)/() clappers.	
	Address:	There are spring returns on (all)/() clappers.	
	City:	Bells added to diatonic series	
	State/Province/Country:	between largest and smallest bells: ()/(None)	
	Postcode: Telephone:	Is there space in the bell frame and/or keyboard for more bells to be added? If so, describe:	
Number	r of bells: Number of octaves:		
Descr	iption of Largest bell Smallest bell	Present condition of chime:	
	Pitch:	(_)Excellent, (_)Adequate, (_)Needs work, (_)Unplayable, (_)???	
	Weight:	Is there a practice console? (No)/(Yes). If yes, is it (Identical to)/(Different from) the chime console.	
	Diameter at lip:	Identify manufacturer and year, location; describe sound mechanism and differences from playing console:	
	Height:		
	Clapper weight:	Name/address/telephone/email of present chimer(s):	
	Keyboard note:		
(_) I	Mechanical keyboard: (baton)/(pumphandle)/(other) Manual range notes, to, octaves.	The (principal) chimer is: Unpaid/Paid as follows (_)Fulltime, (_)Part-time, (_)Honorarium, ())Fixed fee per concert	
J	Pedal range notes, to, octaves.	Regular playing schedule (or ringing practice):	
(_)]	Electric keyboard: (Independent)/(Part of organ keyboard) Range notes, to, octaves.		
(_) I	Mechanical automatic (drum): Range notes, to, octaves.	How are these events normally publicized?	
(_)]	Electric/electro-pneumatic automatic(which?): Range notes, to, octaves.		
(_)	Swinging bells (all)/(list:) By: ()Rope and wheel: (full-circle)/(swing-chiming) ()Electric motor, ()Other:	Name/address/telephone/email of person completing this survey form:	
(_)	Clock-chime (describe):		

Date of survey:	Bells cast by: Date: Cost:
Chime Name:	Installed by: Date: Cost:
Owner Name:	(If more than one maker or year, attach detailed list.)
Address:	
City:	Bells (added to diatonic)/(missing from chromatic) series
State/Province/Country:	between largest and smallest bells: ()/(None)
Postcode: Telephone:	Is there space in the bell frame and/or keyboard for more bells to be added? If so, describe:
Number of bells: Number of octaves:	
Description of Largest tube Smallest tube	Present condition of chime:
Pitch:	(_)Excellent, (_)Adequate, (_)Needs work, (_)Unplayable, (_)???
Weight:	
Diameter:	
Length:	
Thickness:	Name/address/telephone/email of present chimer(s):
Keyboard note:	
<pre>Type(s) of action (Check and complete all applicable) (_) Mechanical keyboard: (baton)/(pumphandle)/(other) Manual range notes, to, octaves. Pedal range notes, to, octaves. (_) Electric keyboard: (Independent)/(Part of organ keyboard) Range notes, to, octaves.</pre>	The (principal) chimer is: Unpaid/Paid as follows (_)Fulltime, (_)Part-time, (_)Honorarium, ())Fixed fee per concert Regular playing schedule (or ringing practice):
<pre>(_) Mechanical automatic (drum):</pre>	How are these events normally publicized?
Range notes, to, octaves. (_)Deagan roll-player (_) Clock-chime (describe):	 Name/address/telephone/email of person completing this survey form:

	Date of survey:	Please complete the following with written descriptions and/or sketches on a separate sheet of paper:
Tower	Name:	A. Arrangement of bells in the tower:
	Location:	
	Latitude: N/S, Longitude: E/W (in degrees and minutes)	
Owner	Name:	
	Address:	B. Location of playing mechanism(s):
	City/Postcode:	C. Manner of access to playing cabin and to bellchamber:
	State/Province/Country:	D. Relationship of tower to surroundings, and their character. (Sketch a simple plan view.)
	e complete the following, giving measurements in terms eet)/(meters):	
Α.	Tower dimensions.	
	Height above ground:	
	Cross-section at base: X width depth	
В.	Location of carillon/chime/ring in tower.	E. Architectural style of tower:
	Highest level of bells:	
	Lowest level of bells:	
	Floor of playing cabin: (or ringing chamber) If playing mechanism is not in the tower, where is it?	F. Religious denomination (if owner is a church or if tower has a definite religious affiliation):
C.	Dimensions of bell chamber(s).	Name/address/telephone of person completing this survey form:
	Floor is: Square/Rectangular/Other:	
	Width X Depth X Height	
D.	Approximate percentage of bellchamber walls which are open:	
	Are openings equally distributed on all sides of tower? (Yes)/(No) (If no, describe arrangement.)	
	Is there any sound control mechanism (such as variable louvers)? If so, please describe:	Please list separately any other tower bell installations in your area which might fit within the parameters of this survey.
Ε.	Tower construction date: Cost:	Bulvey.